UNDERGRADUATE STUDENT
TRAVEL GRANT

The George Bush Foundation Undergraduate Student Travel Grant Program is designed to provide educational opportunities to full-time Texas A&M University undergraduate students in amounts up to $750 per student.

Awards are distributed each January. Eligible travel must take place between January 1 – December 31, 2018

Use of Grants
- Student Travel Grants are awarded directly to the student to support travel to conferences, research projects, study or internships in the United States or abroad.
- Provides a one-time grant of up to $750 to full-time undergraduate students in each college at Texas A&M.

General Requirements
- Student must be a full time student at Texas A&M University at the time of travel.
- If a student is not of full-time status during the time of travel, exceptions will be made as long as the student meets full-time requirements the following semester.
- Student must meet academic and programmatic criteria as determined by his/her college.
- Student’s travel must be consistent with the student’s college objectives.
- Student must complete application provided and submit no later than November 1.

Travel Grant Process
During the fall semester, each college at Texas A&M University is to announce the availability of the Student Travel Grant to their students.

November 1: Interested students should submit their application form to their college Department Head.

November 15: Each college Department Head reviews applications and forwards all qualified applications to their appropriate college Dean.

November 30: Each college Dean reviews applications, selects appropriate number of student travel grant recipients and submits to the Texas A&M University Department of Undergraduate Studies.

December 8: Department of Undergraduate Studies notifies the George Bush Foundation of grant recipients.

December 15: All recipients will be notified of award status.

January 1: Award funds are available for use.

Requirements for Grant Recipients
- Eligible travel must take place after the award has been made and within the following dates: January 1 – December 31 of the award year.
- A trip evaluation report is required within one month following the completion of travel. Each recipient must submit a two-page summary report to Dr. Valerie Balester, Assistant Provost for Undergraduate Studies at Texas A&M University. (mail: 1125 TAMU or email: v-balester@tamu.edu).

If you have questions or need additional information, please contact Georgia Hines at 845-3210.

The George Bush Foundation is a dynamic learning environment dedicated to the idea that public service is a noble calling. It works to preserve the historic legacy of President George Bush and support the George Bush Presidential Library and Museum, The Bush School of Government and Public Service and the local community.
Date:

COLLEGE OF

STUDENT INFORMATION
Name:
UIN:
Address:
City:
State:
Zip:
Phone:
Email:
Department:
Major:
Class:

TRAVEL INFORMATION
Location of Travel (if a conference, please include the sponsoring academic group):

Date(s) of Travel:

Purpose of Travel:

☐ Present at a Conference
☐ Attend a Conference
☐ Research Project
☐ Study or Class
☐ Internship
☐ Other:

Briefly describe the specific purpose and activities of your travel. If you are presenting at conference or working on a research project, please attach an abstract of the paper and/or project. Attach additional sheets as needed.

How will this travel opportunity impact your academic study? Attach additional sheets as needed.

STUDENTS - Return this application to your college Department Head by November 1
DEPARTMENT HEADS - Return all eligible applications to your college Dean by November 15
DEANS - Return appropriate number of application(s) to the Department of Undergraduate Studies
(Dr. Valerie Balester - 1125 TAMU or 458-1890 fax) by November 30